



Bonaparte Indian Band

2689A Sage Hill Rd.
Box 669, Cache Creek, BC V0K 1H0
Tel: (250) 457-9624 Fax (250) 457-9550

August 15, 2017

JOB POSTING

Job Title: 1 Year Term Position Youth Worker
September, 2017 – September, 2018

Reports to: Health Director

The Bonaparte Indian Band requires a Youth & Recreation Coordinator to join our dynamic team to coordinate activities and programming relating to the Youth Wellness & Recreation Program.

Knowledge, Skills & Abilities:

- Ability to plan, supervise and coordinate Youth & Recreation for Bonaparte Youth & Community
- Ability to communicate with Parents & Youth, including homework/science camps, etc
- Ability to plan daily/weekly/monthly events for Youth
- Engage with local community, regional, Nation, Provincial & National Youth groups with the potential of having a Youth Group
- Ensure there is active participation and consultation with Youth and Parents about Annual planning
- Lead support/coordinator of summer Youth program
- Assist in coordination of annual events such as Christmas party, Easter Party, and all other annual events
- Coordinate involvement with Bonaparte Youth in Care
- Submit update on youth activities in the newsletter.
- Fundraising AND proposal writing

Minimum Qualifications:

Degree in Youth or Childcare or in an equivalent field and 2 years direct experience

OR Possess a diploma in Youth & Child Care or a related field of discipline and 4 years of directly related experience

OR Have 6 years of demonstrated direct working ability with youth or combination of Child & Youth experience and combination of training, education & experience

- Demonstrated ability to connect and build relationships with youth in a positive way
- Demonstrated ability to promote healthy lifestyles: Eating, physical activity and hygiene
- Have excellent interpersonal skills
- Be a positive role model

- Be enthusiastic, approachable and able to motivate youth to participate in activities
- Have strong organizational, planning and coordination skills
- Have excellent communication skills.
- Demonstrated ability to establish, maintain respectful, productive and cooperative working relationships
- Demonstrated ability to work in a cross-cultural environment
- Have excellent listening skills and the ability to maintain confidentiality unless a child is at risk of abuse etc.
- Valid First aid certificate
- Have computer skills
- Have knowledge of aboriginal culture and history.
- Counseling background is an asset
- Valid Driver's Licence, Class 4 asset. Must have a reliable vehicle.
- Must pass a criminal record check. (vulnerable peoples check)

How to Apply:

Cover Letter, Resume and 3 References

Hand-delivery, postal mail, or fax:

Stucwtewsemc | Bonaparte Indian Band

c/o: Crystal Morris, Health Director

2689A Sage Hill Road

Cache Creek, BC V0K 1H0

(250) 457-9624 – Main Telephone

(250) 457-9550 – Facsimile

Email: healthdir@bonaparteindianband.com

Deadline: 4:00 PM, August 23, 2017, or until position is filled

**** only those candidates short listed for an interview will be contacted**