

# Gas Bar Manager



Four Rivers

Four Rivers Co-op is hiring a **GAS BAR MANAGER** in 100 Mile House, BC!

**Who We Are:** At Four Rivers Co-op, we do business differently. As a co-operative, we focus on supporting Western Canadians, giving back to our communities, and promoting sustainable growth. We operate over 30 locations across central BC, serving diverse communities from the coastline to mountains, river valleys, and agricultural fields. We are proud to be a part of these communities.

**Job Overview:** Reporting to the Gas Bar Division Manager you will be responsible for:

- Fostering a strong workplace culture aligned with Four Rivers Co-operative's values of Responsibility, Integrity, Service, and Excellence, while coaching and mentoring a small team to consistently deliver exceptional customer service.
- Supporting the development and achievement of operating plans and budgets, analyzing changes impacting the Gas Bar operations, and collaborating with the Division Manager to make adjustments.
- Partnering with the Marketing Department to design and execute merchandising strategies, maintain store appearance, and optimize equipment for maximum sales efficiency.
- Overseeing purchasing, inventory management, invoice reconciliation, shipping, and pricing strategies to minimize shrink and achieve sales and margin goals.
- Ensuring compliance with OHS programs and maintaining asset protection measures.
- Driving customer service improvements, increasing store sales, and enhancing profitability while collaborating with other departments and suppliers.
- Committing to mandatory and optional training to continually develop skills and knowledge.

**What You Bring:**

- Grade 12 preferred; diploma or equivalent management experience is an asset.
- Minimum of 5 years managing teams of 5+ employees, ideally in a related or service industry.
- Experience with planning, budgeting, and operating statements.
- Knowledge of Gas Bar/Retail/Petroleum industry and inventory control procedures.
- Proficient in Microsoft Office and other software.
- Exceptional interpersonal and communication skills.
- Adaptable, organized, efficient, and detail-oriented with a commitment to quality.

**Why Work With Us:**

✿ **Work-Life Balance:** Paid sick, vacation time, and holidays

💰 **Financial Perks:** Employee bonus program, wellness program, and pension plan

📈 **Growth Opportunities:** We encourage learning and development

💵 **Competitive Pay:** \$42,820 - \$53,525 based on skills and experience

🏠 **Comprehensive Benefits:** Vision, Medical, Dental

**How to Apply:**

Send your cover letter and resume to [recruiting@fourrivers.crs](mailto:recruiting@fourrivers.crs) or call **672-645-6300** for more information.

We value diversity and inclusion, welcoming all to bring their full selves to work. Thank you to all applicants—those selected for the next steps will be contacted!

**We thank all candidates for their interest; those selected to continue in the selection process will be contacted.**

**RESPONSIBILITY • INTEGRITY • SERVICE • EXCELLENCE**